

## **CoC Governing Board**

### **Annual Meeting Agenda – Day Two**

**June 12, 2025**

**9:00 – 3:00 PM**

**In Person – Hood River, OR**

Rochelle Hamilton – Board Chair	P	Cindy Timmons		Amber Hansen-Moore	P
Chantelle Estess – Board Vice Chair	P	Terri Steenberg	P	Joshua Davis-Johnson	V
Heather Johnson – Secretary		Valerie Bundy	P	Erin Skaar	
Susan Prettyman – Exec	P	Matthew Vorderstrasse	P	Roger Condie	P
JohnMark Townsend – Exec		Michael Couch	P	Allison Spohn	P
Scott Cooper – Exec	P	Scott McKee	P	Priscilla Garcia	P
Vivianna Matthews		Ken Thompson	P	Claudia Limon	P
Dina Eldridge	P	Mel Parker (Anderson)		Rebekah Martin	P
Crystal Rodriguez	P	Beth Barker-Hidalgo		Sarah Kellems	

#### **Additional Attendees:**

Brooke Matthews, Morgan Jessie, David Mulig, Shri Sharma, Merrill Mathre (CCA), Holly Fifield (UCAN)

Agenda Items	
<p>Welcome</p> <p>Introductions</p> <p><b><u>Changes to Agenda</u></b></p> <ul style="list-style-type: none"> <li>• No Tribal Engagement and Best Practices</li> <li>• No DV or Youth Workgroup</li> <li>• No CoC 101 or CoC At-A-Glance</li> <li>• Add CoC Match Discussion – <b>ACTION</b></li> <li>• Add Proxy discussion</li> <li>• Add Coordinated Entry Implementation</li> <li>• Add CoC Builds Competition Project – <b>ACTION</b></li> </ul>	<p>Brooke Matthews</p>
<p>Agenda</p> <p>1) <i>Board Elections</i></p> <p>a. <i>General Board – ACTION</i></p> <p>i. Brooke Matthews presented to the board the option of adding Substance Use Disorder (SUD), Tribal Relations, and a title change to Youth Advocacy positions on the board. Conversation ensued.</p> <p><b><u>MOTION:</u></b> Scott Cooper made a motion. Susan Prettyman seconded. Motion was amended to include changing title of DV position to just DV not DV/SA. 2 no – Claudia Limon and Rebekah Martin. Majority in favor. Motion passed.</p> <p>ii. Brooke Matthews presented current applications:</p> <p>1. Regional Representation from Coos &amp; Curry:</p>	<p>Brooke Matthews</p>

- a. Joshua Davis-Johnson from Alternative Youth Activities
- b. Marchand Vorderstrasse from Salvation Army
- c. Note: ORCCA did not respond to request for application.

*Conversation ensued.*

A vote was held:

Rochelle Hamilton – Board Chair	Joshua	Cindy Timmons		Amber Hansen-Moore	Marchand
Chantelle Estess – Board Vice Chair	Joshua	Terri Steenberg	Joshua	Joshua Davis-Johnson	Abstain
Heather Johnson - Secretary		Valerie Bundy	Joshua	Erin Skaar	
Susan Prettyman - Exec	Joshua	Matthew Vorderstrasse	Abstain	Roger Condie	Abstained
JohnMark Townsend - Exec		Michael Couch	Abstain	Allison Spohn	Marchand
Scott Cooper - Exec	Abstain	Scott McKee	Marchand	Priscilla Garcia	Marchand
Vivianna Matthews Proxy: Merrill Mathre	Marchand	Ken Thompson	Marchand	Claudia Limon	Marchand
Dina Eldridge	Joshua	Mel Parker (Anderson)		Rebekah Martin	Marchand
Crystal Rodriguez	Marchand	Beth Barker-Hidalgo		Sarah Kellems	

- d. Brooke Matthews presented the roster as it stands:

Board Composition	Representative	Organization/Affiliation
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Non-Profit Agencies (3)	JohnMark Townsend	OHDC
	Vivianna Matthews	CCA
	Susan Prettyman	The Harbor (DV)
Aging Adult Agency (1)		
SUD Agency (1)		
Tribal Representation (1)	Melinda Sprague	Cow Creek
Emergency Shelter (1)	Chantelle Estess	Lincoln County ES
Governments (2)	Cindy Timmons	Umatilla County Commissioner
	Erin Skaar	Tillamook County Commissioner
Advocates (2)	Terri Steenbergen	The Harbor (DV)
	Valerie Bundy	Tides of Change
Public Housing Agencies (1)	Matthew Vorderstrasse	Coos Housing Authority
Affordable Housing Developers (1)	Michael Couch	Crossroads
Organizations that serve Veterans (1)	Scott McKee	CAPO
Homeless & Formerly Homeless (1)	Ken Thompson	CARE
Youth Advocacy (preference given to youth aged 14 - 24) (1)	Scott Cooper	AYA
Members at large (can include faith based, business, advocates, non-profit, community members, etc.) (3)	Rochelle Hamilton	Citizen - Union County
	Roger Condie	Umatilla PHA
<b>Regional Representatives (total 10)</b>		

Region #1: Coos, Curry	Joshua Davis-Johnson	AYA
Region #2: Josephine, Douglas	Holly Fifield	UCAN
Region #3: Klamath, Lake	Crystal Rodriguez	KCLAS
Region #4: Harney, Malheur	Priscilla Garcia	CinA
Region #5: Grant, Baker, Union, Wallowa	Rebekah Martin	Community Connection of Northeast Oregon
Region #6: Hood River, Wasco, Sherman,	Mitzi Mason	MCCAC
Region #7: Gilliam, Wheeler, Morrow, Umatilla	Claudia Limon	CAPECO
Region #8: Clatsop, Columbia, Tillamook	Heather Johnson	CAT
Region #9: Yamhill	Amber Hansen-Moore	YCAP
Region #10: Linn, Benton, Lincoln	Dina Eldridge	Community Services Consortium

**MOTION:** Michael Couch made a motion to approve the roster as it stands. Scott Cooper seconded the motion. All in favor. Motion passed unanimously.

*b. Board Officers – **ACTION***

i. Brooke Matthews stated the only change to Executive Committee is Rochelle Hamilton, moving to Executive Committee Member and Susan Prettyman is running for Board Chair. Discussion ensued.

1. Claudia Limon nominated herself for Board Secretary.

**MOTION:** Dina Eldridge made a motion to accept Claudia Limon as Secretary for the Executive Committee. Ken Thompson seconded the motion. All in favor. Motion passed unanimously.

**MOTION:** Claudia Limon made a motion for Priscilla Garcia to take JohnMark Townsend's Executive Member seat. Rebekah Martin seconded the motion. Roger Condie abstained. All in favor. Motion passed unanimously.

- ii. Brooke Matthews presented the new Board Executive Committee as it stands:

Executive Committee - elected by Board		
Chair	Susan Prettyman	The Harbor (DV)
Vice-Chair	Chantelle Estess	Lincon County ES
Secretary	Heather Johnson	Community Action Team
Member	JohnMark Townsend	OHDC
Member	Rochelle Hamilton	Citizen - Union County
Member	Scott Cooper	AYA

**MOTION:** Scott McKee made a motion to approve the Executive Committee as it stands. Rebekah Martin seconded the motion. All in favor. Motion passes unanimously.

- 2) Strategic Planning – **ACTION**



- a. Brooke Matthews presented that Strategic Planning could be tabled until August.

**MOTION:** Claudia Limon made a motion to pause Strategic Planning until August. Matthew Vorderstrasse seconded. All in favor. Motion passed unanimously.

3) *CoC Updates* – **ACTION**

- a. Brooke Matthews presented updates from the Continuum of Care including:

- i. *Budget*

1. Discussion ensued about HUD and OHCS funding as it relates to CoC operations.

**MOTION:** Matthew Vorderstrasse made a motion to approve the budget as presented. Scott Cooper seconded the motion. All in favor. Motion passed unanimously.

2. *CoC Match*

- a. Brooke Matthews presented the idea of using OHCS funds for match instead of discretionary.

**MOTION:** *Matthew Vorderstrasse made a motion to approve using OHCS funds as CoC Match instead of Discretionary funds. Michael Couch seconded. All in favor. Motion passed unanimously.*

*ii. 25-26 Board Schedule*

1. Brooke Matthews presented the schedule for next fiscal year's board meetings. It was suggested to take July and December off. It was also suggested to change the meeting time to 12 – 1 PM instead of 11 – 12 PM. Discussion ensued.

**MOTION:** *Scott McKee made a motion to move the board meetings from 12 – 1 PM to 10 – 11 AM. Dina Eldridge seconded the motion. Michael Couch, Scott Cooper, and Chantelle Estess opposed the motion. Majority in favor. Motion passed.*

*iii. Proxys*

1. Brooke Matthews presented the idea of proxys with board needing to decide what the capacity of the proxy should be. Discussion ensued. Board decided not to officially vote on this today.

*4) CoC Annual Report*

- a. Brooke Matthews presented the Annual Report for the Continuum of Care.

*5) Coordinated Entry Implementation*



- a. David Mulig presented to the board the idea of delaying implementation of Coordinated Entry until the end of September to give time for revision of some aspects of the assessment.

**MOTION:** Michael Couch made a motion to extend the CE Implementation to the end of September. Chantelle Estess seconded the motion. All in favor. Motion passed unanimously.

6) *CoC Builds Project – AYA and North Bend Housing Authority*

- a. *Scott Cooper, Michael Couch, and Matthew Vorderstrasse presented their CoC Builds Competition Project proposal to the board for approval of submission.*

**MOTION:** Valerie made a motion to approve of the submission of this project into CoC Builds Competition. Chantelle Estess seconded the motion. All in favor. Motion passed unanimously.

7) *HMIS*

- a. David Mulig presented the 2025 PIT Dashboard and walked through the functionality as well as discussed Portland State University's findings on the CoC vulnerability tool.

8) *RFP Discussion – ACTION*

- a. Brooke Matthews opened up the floor for discussion on a Request for Proposals for a new backbone agency for the CoC with the

recommendation that the CoC should not put one out.  
Discussion ensued.

**MOTION:** Matthew Vorderstrasse made a motion to pause the solicitation of a new fiscal agent but advise staff and board to work on an RFP. Chantelle Estess seconded the motion. Discussion ensued. Matthew Vorderstrasse pulled back the motion.

**MOTION:** Scott Cooper made a motion to still move forward with the RFP and have a conversation with CAPO and bring this as a discussion to the August 2025 board meeting with a recap ready. Chantelle Estess seconded the motion. Discussion ensued. Scott Cooper pulled back the motion.

**MOTION:** Rebekah Martin made a motion to table the RFP while still moving forward to work through issues with CAPO. Roger Condie seconded the motion. All in favor. Motion passed unanimously.